

**AUDUBON SCHOOL DISTRICT
BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER
WEDNESDAY, MARCH 17, 2010
7:30 P.M.**

CALL TO ORDER

The Formal Action Meeting of the Audubon Board of Education was called to order at 7:30pm prevailing time, on the above date in the Audubon High School Media Center with Mr. Gilmore presiding.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 7:30 p.m., in the Audubon High School Media Center, to the *Courier Post* and *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

The salute to the flag was led by Mrs. Slack.

ROLL CALL

Present: Mrs. Bentley, Ms. Brown, Mr. Cipolone, Mrs. Cox, Mrs. DeFrates, Mr. Gilmore, Mr. Harvey, Mrs. Hauske, Mr. Lee, Mr. Martin, Ms. Slack, Robert Delengowski, Board Secretary, Donald Borden, Superintendent of Schools.

1. Motion by Mr. Martin seconded by Mr. Harvey to approve the following minutes:

February 17, 2010

Motion approved by unanimous voice vote.

All motions are voted on by all members unless otherwise
marked with an +.

OPEN TO THE PUBLIC

**THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS
STUDENTS OF THE MONTH FOR FEBRUARY**

Grade Seven

Allie Borden
Austin McGlone

Grade Eight

Emily Thompson
Kevin Terifay

Freshman Class

Christina Villa
Tyler Aceto

Sophomore Class

Jessica Pescatore
Shane Furlong

Junior Class

Gabrielle Passarella
Matt Cameron

Senior Class

Keirstie Wineland
Aaron DeFilippo

**RECOGNITION OF THE FOLLOWING STUDENTS FOR THEIR PARTICIPATION IN THE ALL SOUTH JERSEY
ELEMENTARY CHORAL FESTIVAL ON MARCH 6, 2010**

Serena Manzi

Emily Whiteley

Paige Diefenbeck

Alexis Awokoya

RECOGNITION: Kim Rotter - Courier Post “Swim Coach of the Year”

REPORT: Student Council Representative: **Michael Villhauer**

FINANCE:

MOTION TO APPROVE ITEMS 1-5

Motion by Ms. Brown seconded by Mr. Harvey to approve the following items:

1. Motion to approve bills payable when properly certified.
2. Motion to approve the January 31, 2010 financial reports of the Board Secretary/Business Administrator and Treasurer of School Funds. These reports are in agreement.
3. Motion to accept the Board Secretary’s certification, pursuant to NJAC 6A: 23-2.11(c) 3, that as of January 31, 2010, no budgetary line item account has been over expended in violation of NJAC 6A: 2.11(a).
4. Motion to certify, pursuant to NJAC 6A: 23-2.11(c) 4, that as of January 31, 2010 to the best of the board’s knowledge, no major account or fund has been overextended in violation of NJAC 6A: 23-2.11(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.
5. Motion to approve a reduction in the current substitute teacher daily rate from \$80.00 to \$75.00 effective September 1, 2010.

VOTE FOR ITEMS 1-5

Motion approved by unanimous voice vote.

PERSONNEL: (All motions are upon Superintendent’s recommendation :)

MOTION TO APPROVE ITEMS 1-5

Motion by Mr. Martin seconded by Mr. Cipolone to approve the following items:

1. Motion to approve hiring for a period of three months beginning March 18, 2010, pending completion of all district and state requirements, the Emergent Hiring of the following:

Ronald Latham, Teacher

2. **Motion to approved substitutes/home-instruction tutors, as listed, for the 2009-2010 school year:**
3. Motion to approve staff members’ leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:

School	Cost	Staff Member	Date of Conference	Name of Conference
CST	\$240.00	Patricia Myers-Griffith	April 14, 15, 16, 2010	Design and Implement Student Training
CST	\$160.00	Patricia Myers-Griffith	May 11, 12, 2010	OSHA 10 Plus Course
CST	\$240.00	Dennis Bantle	April 14, 15, 16, 2010	Design and Implement Student Training
CST	\$160.00	Dennis Bantle	May 11, 12, 2010	OSHA 10 Plus Course

4. Motion to approve the request for a maternity leave of absence for Amy Bulskis, high school social studies teacher, effective May 3, 2010 through June 30, 2010, as follows:
May 3, 2010 through June 30, 2010: 7 weeks paid maternity leave – 35 sick days
5. Motion to approve the following Camden County College students to complete 15 hours of observation effective March 18, 2010 as follows:

STUDENT	SCHOOL	SUBJECT/GRADE	COOPERATING TEACHER	DATES
Kerri Ayers	High School	Science	Theresa Weichmann	15 Hrs. 3/18/10
Denise Boyd	High School	Language Arts	Donna Stack	15 Hrs. 3/18/10
Melanie Lewis-Conover	High School	Social Studies	Andi Collazzo	15 Hrs. 3/18/10

VOTE FOR ITEMS 1-5

Motion approved by unanimous roll call vote. 11-0

MOTION TO APPROVE ITEMS 6-10

Motion by Mr. Martin seconded by Mr. Cipolone to approve the following items:

- 6. Motion to approve Ronald Latham as teacher of mathematics at the high school for Erin Buthusiem at Step 1, BA, per diem rate of \$230.00, to include no benefits, effective March 29, 2010 through June 18, 2010, also included are two overlap days on March 25 and 26 at the substitute teacher rate of \$80.00 per day.
- 7. Motion to approve Walt Wagner, retired teacher and current substitute teacher, to administer the HSPA test to two juniors who are currently incarcerated on March 9 through March 11, 2010 at the AEA contracted rate of \$35.00 per hour for up to 12 hours.
- 8. Motion to accept, with best wishes, the letter of resignation from Anna Muessig, high school English teacher, effective June 30, 2010.
- 9. Motion to approve the following spring coaching positions for the 2009-2010 school year:

Name	Sport	Position
Bob Chiarulli	Baseball	Volunteer Coach
Kiersten Hughes	Softball	Volunteer Coach
Anthony Pugliese	Boys & Girls Track and Field	Volunteer Coach

- 10. + Motion to approve the following Rutgers University student to complete her student teaching requirement as follows:

STUDENT	SUBJECT/GRADE	COOPERATING TEACHER	DATES
Francesca Eagan	Elementary – Gr. 1	Ms. Alycia Gibboni	9/2/10-12/10/10

VOTE FOR ITEMS 6-10

Motion approved by unanimous roll call vote for items 6-9. 11-0

Approved by majority roll call vote for item 10. 10-0-1

Mr. Cipolone abstained from voting on this item.

MOTION TO APPROVE ITEMS 11-15

Motion by Mr. Martin seconded by Mr. Cipolone to approve the following items:

- 11. + Motion to approve the following teachers to facilitate the “Pump It Up” after school program at the elementary schools at the AEA negotiated agreement instructional rate of \$35.00 per hour for a total 18 hours to also include a two hour prep at the AEA negotiated agreement non-instructional rate of \$25.00 per hour for a total of two hours for a total of \$680.00 per teacher.

Sue Scott Gail Erney Alycia Gibboni Catherine Skrabonja

- 12. **Motion to rescind the approval of Shelly Chester as assistant coach for track and field and approve Christie Cochran as assistant coach for track and field for the 2009-2010 school year. Ms. Cochran will share two stipends with Roger Houghkirk and Renee Robinson, previously approved at the February board meeting.**

- 13. + **Motion to approve staff members’ leave requests to attend workshops/conferences for the 2009-2010 school year, as follows:**

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$179.00	Dana Kahlbom	4/16/10	Developing Speech and Language Skills in Non-Verbal

				Young Children w/Developmental Disabilities
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- 14. + **Motion to approve Deborah Illuminati for 30 additional minutes each day for five (5) days a week to assist regular education students who have difficulties with word attack skills and fluency during this time effective**
- 15. **Motion to accept, with best wishes, the letter of resignation from Carrie Yurica, school psychologist effective March 15, 2010.**

VOTE FOR ITEMS 11-15

Motion approved by unanimous roll call vote for item 12, 15. 11-0
 Approved by majority roll call vote for item 11, 13, 14. 10-0-1
 Mr. Cipolone abstained from voting on these items.

PROGRAM:

MOTION TO APPROVE ITEMS 1-3

Motion by Mr. Martin seconded by Mr. Cipolone to approve the following items:

- 1. Motion to approve the 2010-2011 Senior Class Trip to Disney World in Orlando, Florida scheduled for Tuesday, March 8, 2011 through Saturday, March 12, 2011.
- 2. + Motion to approve an after school program, "Pump It Up," for students in grades four to six which will focus on improving reading, math and writing scores on the NJASK. The class will be staffed by Mansion Avenue and Haviland Avenue teaches and will take place three times per week for one hour after school and will have no more than 15 students in each class. Program funded through ARRA Grant.
- 3. Motion to approve revisions to the 2009-2010 school calendar as a result of three emergency school closing days due to snow.

- **INFORMATION: NJPASS2**

VOTE FOR ITEMS 1-3

Motion approved by unanimous voice vote for items 1 & 3.
 Mr. Cipolone abstained from voting on item 2.

STUDENTS:

MOTION TO APPROVE ITEMS 1-5

Motion by Ms. Brown seconded by Mr. Martin to approve the following items:

- 1. **Motion to approve field trips as listed.**
- 2. Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
43806	Retroactive to February 23, 2010 – Present
43763	Retroactive to February 9, 2010 through March 31, 2010

- 3. + Motion to approve parent request for students to attend Audubon Public Schools for the remainder of the 2009-2010 school year.
- 4. Motion to approve the Audubon varsity baseball team to travel to Bethesda, Maryland on April 2, 2010 through April 3, 2010 for the purpose of competing in a round robin tournament against West Deptford High School and Georgetown Prep School.
- 5. Motion to approve an extended school year program for student ID#44018 at Cape May County Special Services School for a period of four weeks effective July 7, 2010 through July 30, 2010 with tuition cost the responsibility of district; parents will assume the responsibility of transportation.

VOTE FOR ITEMS 1-5

Motion approved by unanimous voice vote for items 1, 2 & 4, 5.

Approved by majority voice vote for item 3.

POLICY:

MOTION TO APPROVE ITEMS 1-4

Motion by Mrs. Cox seconded by Mr. Cipolone to approve the following items:

1. Motion to approve revisions to the following policies as recommended by the Policy Committee of the Board: (First Reading and Approval)

3327	Relations with Vendors
3516	Safety
4112.7	Orientation
4112.8, 4212.8	Nepotism
4131/4131.1	Staff Development; In-Service Education/Visitations/Conferences
4231/3231.1	Staff Development; In-Service Education/Visitations/Conferences
5113	Attendance, Absences and Excuse
5127	Commencement Activities
5131	Conduct and Discipline
6114	Emergencies and Disaster Preparedness
6141	Curriculum Design/Development
6142.13	HIV Prevention Education
6143.1	Lesson Plans
6151	Class Size
6161.2	Complaints Regarding Instructional Materials

2. Motion to approve the adoption the following new policies as recommended by the Policy Committee of the Board: (First Reading)

6142.6	Basic Skills
6142.9	Arts
6156	Instructional Planning/Scheduling
6164.1	Intervention and Referral Services
6178	Early Childhood Education/Preschool
6200	Adult/Community Education

3. Motion to approve revisions to the following job descriptions as recommended by the Policy Committee of the Board:

School Business Administrator	Director of Special Services
Athletic Trainer	Child Student Team Secretary
School Social Worker	Assistant Principal/Student Personnel Services
Buildings and Grounds Supervisor	Communications Clerk
School Psychologist	Administrative Assistant
Superintendent	Payroll and Benefits Specialist

4. Motion to approve for adoption the following new job descriptions as recommended by the Policy Committee of the Board:

Department Chair	Health and Physical Education Teacher
School Library Media Specialist	Special Education Teacher
Assistant Athletic Director	Affirmative Action Officer
Reading Specialist	Substance Awareness Coordinator
Speech Language Specialist	Bilingual Education Teacher
K-12 Music Teacher	

VOTE FOR ITEMS 1-4

Motion approved by unanimous voice vote.

BUILDINGS AND GROUNDS:

1. Motion by Mr. Martin seconded by Mr. Lee to approve use of facilities as listed. Motion approved by unanimous voice vote.

REPORTS:

1. Mansion Avenue School
2. Haviland Avenue School
3. Audubon High School
4. Child Study Team

BOARD COMMITTEES:

- A. Alternate Sources of Funding: **Mrs. Bentley**, Chairperson, Mr. Lee, Mrs. Hauske, Mr. Harvey, Alternate, Mr. Martin
- B. Buildings and Grounds: **Mr. Gilmore**, Chairperson, Mrs. Cox, Mr. Martin, Mrs. Bentley, Alternate, Mrs. Slack
- C. Community Relations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mr. Martin, Mrs. Bentley, Ms. DeFrates, Alternate, Mr. Cipolone
- D. Curriculum: **Ms. Brown**, Chairperson, Mrs. Bentley, Mr. Lee, Mrs. Cox, Ms. DeFrates Alternate, Mrs. Slack
- E. Finance: **Mr. Gilmore**, Chairperson, Mr. Harvey, Mrs. Cox, Mr. Lee, Alternate, Mrs. Bentley
- F. Negotiations: **Mrs. Slack**, Chairperson, Mrs. Hauske, Mrs. Cox, Mr. Harvey, Alternate, Mrs. Bentley
- G. Policy: **Mrs. Slack**, Chairperson, Ms. Brown, Mrs. Cox, Mrs. Hauske, Alternate, Mr. Martin
- H. Scholarship: **Ms. Brown**, Chairperson, Mr. Lee, Mr. Gilmore, Mr. Harvey, Ms. DeFrates, Alternate, Mr. Martin
- I. CCESC Rep. Rotation: **Mr. Borden**
- J. CCSBA Rep. Rotation: **Mr. Martin**
- K. AEF Representatives: **Mrs. Bentley**
- L. State/Federal Programs: **Mr. Borden**
Affirmative Action Officer: **Mr. Delengowski**
Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PRIVATE:

1. Motion by Mr. Harvey seconded by Mr. Martin to move board to closed session at approximately 8:30pm for the following:

Personnel

Reconvene at approximately 9:50pm.

ACTION AFTER CLOSED SESSION:

Motion by Mr. Cipolone, seconded by Mr. Martin to approve the following item:

AUDUBON BOARD of EDUCATION

March 17, 2010

FINANCE:

Be it resolved to approve the school district budget for the 2010-2011 school year for submission to the voters as follows:

	<u>BUDGET</u>	<u>TAX LEVY</u>
General Fund	\$19,744,563	\$9,719,527
Special Revenue Fund	\$402,566	
Debt Service Fund	\$1,075,379	\$957,277

Motion approved by unanimous voice vote.

PUBLIC PARTICIPATION:

1. Motion by Mr. Martin seconded by Mr. Cipolone to adjourn meeting at approximately 9:55pm. Motion approved by unanimous voice vote.

Robert Delengowski

Robert Delengowski
Business Administrator/Business Administrator